

Bent Creek Community Park Pavilion Reservation Agreement

Thanks for your interest in our neighborhood park. In order to reserve the use of the pavilion, we ask that you read the following guidelines and park rules. It is our hope that the reservation process will prevent any potential conflicts of use and will help keep our park clean and beautiful.

- This is a Buncombe County Park. All rules and regulations for Buncombe County Parks apply to Bent Creek Community Park.
- Reservations are for three hour blocks: (11am - 2pm) or (2pm - 5pm) or (5pm - 8pm if still daylight).
- Rates are \$25 donation to the park for Bent Creek Community residents and \$75 for non-residents.
- Pavilion reservations are intended for small parties. Business parties and parties expecting near or greater than 100 people may require park board approval and have a higher fee - in consideration of impact on park and neighbors, and possible need for additional port-a-johns. (Contact us via email.)
- This rental agreement is for the use of the pavilion only. The parking lot must remain open, and the park will be open to the public.
- Please leave the area clean and remove all trash. Be sure to bring large trash bags. Deposit all trash, bagged and sealed, in the Waste Pro bin next to the port-a-john (all trash must be bagged and sealed or Waste Pro will not take it - then it becomes a mess that someone has to handle...yuck! Don't be that person).

Park visitors should abide by the following rules:

- No motorized vehicles beyond the paved parking area.
- Noise volume not to pose disturbance to surrounding residents.
- Events limited to date and time frame agreed upon. All events to end by dark.
- No open fires, no damage or alterations to park property.
- Alcohol by permit only. If interested, inquire by email to info@bentcreekpark.org.

Please check the online park calendar when your event is confirmed to ensure that your reservation is posted correctly and then again the day of your event to see if there is a party following yours. Please make sure pavilion is cleaned and vacated by the end of your rental period. The calendar can be seen on the park website: www.bentcreekpark.org under either the Events tab or the Pavilion tab.

BENT CREEK COMMUNITY PARK RULES AGREEMENT:

I/we have asked the Bent Creek Community Park to allow the use of its land and facilities for a function occurring on my/our behalf and agree to abide by all rules of the Bent Creek Community Park.

Event Description _____

Expected number of guests _____

Date of Event _____ (___ 11am – 2pm) (___ 2pm – 5pm) (___ 5pm – 8pm)

Contact phone _____ Email _____

Address _____

Signature _____ Date _____

**YOUR EVENT WILL NOT BE ADDED TO THE CALENDAR UNTIL PAYMENT IS RECEIVED
RESERVATIONS ARE ON A FIRST COME - FIRST SERVE BASIS**

Checks should be made out to Asheville GreenWorks. You will be added to the calendar and receive an email confirmation when your payment is received. Checks are usually not cashed until after the event date.) PayPal or credit card payments can be made from the park website.

(You do not need to print and deliver this form if using online reservation form.)

Mail forms to: (or hand deliver to board member to ensure spot on calendar)

Bent Creek Community Park
322 Donnybrook Drive
Asheville, NC 28806

(The physical mailbox is on Donnybrook Drive at the top of the gravel road leading to the water/sewer facility.)

We hope you have a wonderful party! Thanks for keeping our park clean and beautiful!